

# Custom Stand Design Appraisal

<b>Event Name</b>			
<b>Stand Name</b>		<b>Stand No</b>	
<b>Company Name</b>		<b>ABN</b>	
<b>Address</b>			
		<b>Post Code</b>	
<b>Contact Name</b>		<b>Phone</b>	
<b>Prof/ Dr/ Mr/ Mrs/ Ms/ Miss</b>	<b>Position</b>		
<b>Email</b>			
<b>Onsite Contact</b>		<b>Mobile</b>	
<b>STRUCTURAL</b>			
Dimensions of stand?			
Maximum height of stand?			
Does this stand have a ceiling?	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
What are the dimensions of the ceiling?			
<b>FLOORING</b>			
Does your stand have a raised floor?	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
What is the height of the floor?			
Is the floor edge ramped?	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
Is there ramped access for persons with disabilities?	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
<b>ELECTRICAL</b>			
All electrical equipment is tested and tagged in accordance with AS3760: 2010?	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
<b>DOCUMENTATION</b>			
Dimensioned floorplan and elevations provided	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
Graphical representation/ photographs provided	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>

## SUB CONTRACTOR INFORMATION

Please provide details of all sub-contractors who will be working onsite for your event.

Company Name	Contact Name	Contact Number

- Appraisal by the ACC will not include the assessment of the stands structural integrity and or design.
- Should it be deemed necessary the ACC may request the assessment by an engineer or qualified professional.
- All associated costs shall remain the responsibility of the stand builder/exhibitor.
- All documentation must be provided to the Event Organiser.

**Order deadline:** Fourteen (14) days prior to your event.